

**Enrollment Guide** 

# **5 Tips for Successful Enrollment**

### **Check Your Eligibility**

First off, do you have fields in an eligible area? Additionally, fields cannot be enrolled in Soil and Water Outcomes Fund and another carbon or government cost share program. If you're considering other programs or have fields enrolled in other programs, let us know as we do verify with state conservationists to ensure participants aren't double dipping.

### Think About Additionality

SWOF requires additionality of a conservation practice in the proposed crop rotation when compared to the baseline crop rotation. More thought about additionality may unlock enrollment opportunities. Here are some questions to consider:

- Are you using cover crops in the full rotation?
- Could you move from a winter-kill cover crop to an over-wintering cover crop?
- Can you diversify your crop rotation?
- Are you using no-till and cover crops on 100% of your operation?

#### Save Time by Being Prepared

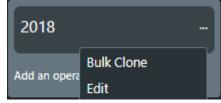
Having your legal entity and field information readily available during enrollment will significantly reduce the completion time. A list of the necessary information for enrollment can be found on the <u>Transparency</u> document on our website.

#### Make Sure Your Contact Information is Entered

Although this can always be edited, it is important to enter an email address that you check frequently or a phone number you can be easily reached at. This will allow us to get ahold of you quickly to inform you of your payment estimate and contract status.

#### **Utilize the Clone Tool**

When entering operational data, you can utilize the bulk clone function to help save time and speed up the application process. Click on the three dots next to the crop year operations then click "bulk clone" to copy an entire crop year's work of operations. This is useful when you have the same operational data for a crop rotation across multiple fields and for the same field across multiple years.



## What is the Process from Start to Finish?

Begin by setting up a user account by speaking with a Soil and Water Outcomes Fund Conservation Agronomist or by visiting <u>https://enroll.theoutcomesfund.com/register</u>. Once you have a user account, here is the enrollment process:



**Step 1**: On your account, create your legal entity by entering your legal entity information. This will be the legal entity for which you will be enrolling your fields under.



**Step 2:** Next, begin to add fields you'd like to enroll into the Soil and Water Outcomes Fund. To do this, click on the "**New Field**" button below the legal entity you created.

When creating a new field, you will need to have FSA farm and tract numbers available. This is so we can ensure that all fields are HEL and Wetland compliant. For your field boundary, you can either use the drawing tool available or you can upload a shape file. Remember, the field boundary you enter will be what calculates the acres for your contract, so only include areas for which you are currently farming within the field. i.e., exclude water ways and trees.



**Step 3:** Enter operational information for the fields you uploaded that you'd like to enroll. When doing this, <u>the crop year is the timeframe that runs harvest to harvest</u>. For example, any fall tillage that would happen in 2022 after you have harvested a crop would be entered in crop year 2023. Harvest will always be the last operation entered in a given crop year.

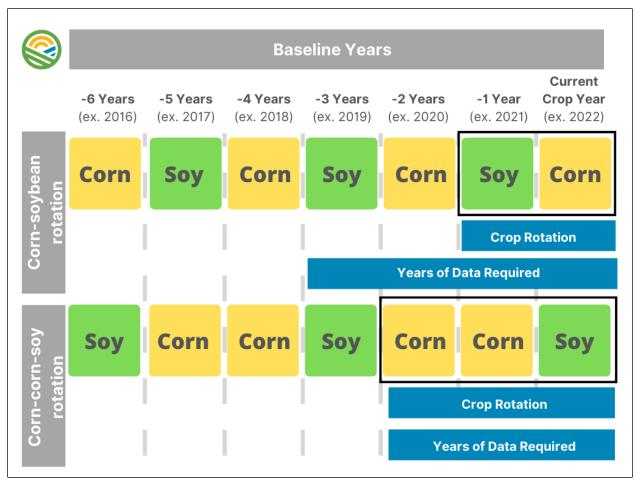
Soil and Water Outcomes Fund requires a minimum of three years, or one full crop rotation, of baseline data and one full crop rotation for the proposed scenario. See figures 1 and 2 on page 3-4 for more details.



**Step 4:** After you have all the operational information entered for all the fields you'd like to enroll; you can click on "**Validate for Submission**". This completes the data entry process and submits your data for outcome modeling. You will receive a payment estimate in the coming days for the outcomes generated from the practices you will be implementing.

Operations								
DEMO 🤡 Back 40 🧭 Baseline (		Operations			Future Operations			
<	2019     2018-10-30  Fertilizer  •    2018-10-31  Tillage  •    2019-04-30  Tillage  •    2019-05-05  Planting : Soybean  •    2019-09-25  Harvest : Soybean  •    Add an operation  •  •	2020     2819-11-85  Manure     2820-04-20  Tillage     2820-04-25  Planting : Corn Grain     2820-06-01  Fertilizer     2820-06-02  Harvest : Corn Grain     2820-18-29  Harvest : Corn Grain	2021  -    2020-10-30  Fertilizer    2020-10-31  Tillage    2021-04-30  Tillage    2021-05-05  Planting : Soybean    2021-09-25  Harvest : Soybean    Add an operation  -		2022     2021-11-01  Fertilizer     2022-04-15  Fertilizer     2022-04-20  Tillage     2022-04-25  Planting: Com Grain     2022-04-26  Illage     2022-04-29  Fillage     2022-04-20  Fathing: Com Grain     2022-04-21  Planting: Com Grain     2022-04-20  Harvest: Com Grain     Add an operation	2023  Cover Crop : Cereal Rye    2022-10-  Cover Crop : Cereal Rye    2022-10-25  Fertilizer    2023-01-01  NO-TILL    2023-05-05  Planting : Soybean    2023-09-15  Harvest : Soybean    Add an operation  Kernel		2024     2023-09-16  Cover Crop : Oats  •    2023-09-16  Fertilizer  •    2024-01-01  NO-TILL  •    2024-04-15  Fertilizer  •    2024-04-15  Fertilizer  •    2024-04-15  Fertilizer  •    2024-04-15  Fertilizer  •    2024-04-15  Hanting : Corn Grain  •    2024-04-25  Planting : Corn Grain  •    2024-04-19  Harvest : Corn Grain  •
								Add an operation

Figure 1. Example of how baseline and proposed operations may be entered for a two-crop rotation, like corn and soybeans.



*Figure 2. Example of how many crop years you need to enter for your baseline based on your crop rotation.* 

## What about Data Privacy?

The Soil and Water Outcomes Fund and its managing organizations, ReHarvest Partners and AgOutcomes, are committed to safeguarding your personal and on-farm information.

You can access our full policy here: Data Privacy Document.